

## Village of Sloan

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## **HELP WANTED**

The Village of Sloan is currently looking for a part-time assistant in the Clerk's Office. Candidate should be experienced with data entry, filing, answering telephones, Microsoft Excel and Word. Due to the variety of tasks, candidate should be well-organized and detail orientated with strong customer service skills. Compensation commensurate with experience.

Please apply at Village Hall, 425 Reiman Street during regular business hours.