



Village of Sloan Employment Application

425 Reiman Street

Sloan, New York 14212

***Please note you must be a resident of the Village of Sloan*

Position Applied For: _____ Date _____

Referral Source (Advertisement, Employee, Walk-in, Other): _____

Name: _____

LAST

FIRST

MIDDLE

Address: _____

STREET

CITY, STATE

ZIP

Telephone# _____ Alternate Telephone# _____

All applicants must provide a copy of their Driver's License with this application.

If necessary, best time to call you: _____ May we contact you at work? Yes No

If yes, work number and best time to call _____

If under 18, do you have a work permit? Yes No If no, please explain _____

Have you submitted an application here before? If yes, give dates/positions _____

Have you ever been employed here before? If yes, give dates/positions _____

Are you legally eligible for employment in this country? Yes No

Date available for work _____ What is your desired salary range: _____

Type of employment desired Full-Time Part-Time Seasonal

Will you relocate if job requires it? Yes No Will you travel if job requires it? Yes No

Are you able to meet the attendance requirements of the position? Yes No

Will you work overtime if required? Yes No If no, please explain _____

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? Yes No

If yes, please provide date(s) and details _____

Answering 'Yes' to these questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

EDUCATIONAL HISTORY

High School: _____ Last Grade Completed: _____

College: _____ Degree/Diploma: _____

Do you have any computer skills: _____

EMPLOYMENT HISTORY

Provide the following information of your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary). Explain any gaps in employment.

Employer: _____ Telephone #: _____

Starting Job Title/Final Job Title: _____

Job Responsibilities: _____

Dates Employed/From: _____ To: _____ Hourly Rate/Salary: Start _____ Final _____

Reason for Leaving: _____

May we contact for a reference? _____ Yes _____ No

Employer: _____ Telephone #: _____

Starting Job Title/Final Job Title: _____

Job Responsibilities: _____

Dates Employed/From: _____ To: _____ Hourly Rate/Salary: Start _____ Final _____

Reason for Leaving: _____

May we contact for a reference? _____ Yes _____ No

Employer: _____ Telephone #: _____

Starting Job Title/Final Job Title: _____

Job Responsibilities: _____

Dates Employed/From: _____ To: _____ Hourly Rate/Salary: Start _____ Final _____

Reason for Leaving: _____

May we contact for a reference? _____ Yes _____ No

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct. I understand that any information provided by me that is found to be false or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application or immediately discharge me from the employer's service, whenever it is discovered. I expressly authorize, without reservation, the employer and its representatives, employees and agents to contact and obtain information from all references provided by me on this application. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking and using such information in the employment process and all other persons, corporation or organizations for furnishing such information about me. I understand that the Village of Sloan retains the right to obtain an abstract of my driving record. I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

Signature of Applicant _____ Date _____